



Govt. Polytechnic Education Society, Manesar

(On NH-8, near NSG Camp, Manesar, Gurugram)
(Ph. - 0124-2337243, Website-www.gpmanesar.ac.in)

Dated: 23/8/2021

Office order no: 250

This is for the information of all staff and students that keeping in view the student's interest and feasibility, Board has decided to conduct the Special Exam in conventional/ Physical mode tentatively w.e.f. 17-09-2021 by taking due safeguards for corona as per SOPs prescribed by Govt. of India and State Government from time to time. The following category of students are eligible for this Special Exam:

1. Students who filled PCA/Exam Forms for Reappears and their reappears were carry forwarded as per UGC guidelines. Such students need not to fill PCA/Exam Form again.
2. Students who could not appear in the regular Exams being conducted by the Board for Final Year/Semesters from 09-08-2021 to 20-08-2021 or could not fill the PCA Form due to any reason, can appear in the above said special Exam by filling the PCA/Exam Form along with the requisite Fee.
3. After declaration of result of regular Exams being conducted recently by the Board from 09-08-2021 to 20-08-2021, Students who would have reappears in these Exams or who could not fill the PCA/Exam Forms earlier due to any reasons, can also appear in the above said special Exam by filling the PCA/Exam Form along with the requisite Fee.
4. As intimated earlier, the Regular students of 1st year & 4th Semester are being promoted by giving marks as per the UGC Formula and their result will be declared shortly. The Regular students of 1st year & 4th Semester who would have reappears in any subject could not fill the PCA Form earlier due to any reasons, can appear in the above said special Exam by filling the PCA/Exam Form along with the requisite Fee.
5. Students who could not clear their diploma in the prescribed double duration of time period, Mercy chance to such students is allowed and they may appear in the above said special Exam by filling the PCA/Exam Form to their respective Institute along with the requisite Fee of Rs. 1000/- per subject.

In view of the above, all HODs are requested to direct all the concerned students to submit their PCA/Exam forms along with the requisite Fee, metric certificate, latest result/ student marks register for the semester for which he is filling the PCA form to the Institutes immediately. Further the regular students, whose results are not declared by the Board, may be directed to submit their PCA / Exam Form(s) along with the requisite fee to their concerned Institutes immediately after declaration of their results. Accordingly, all the students are directed to start to submit their PCA/Exam Forms along with requisite fee in Institutes as *No chance to fill the PCA/Exam Form with late fee shall be given by the Board.

Principal
Government polytechnic
Manesar

Dated: 23/8/2021

Endst. No: 2060

Copy of the above is forwarded to the following

1. All HODs
2. O/I website
3. O/I Cash/ cashier
4. Exam branch
5. Notice board

Principal
Government polytechnic
Manesar