



Govt. Polytechnic Education Society, Manesar
(On NH-8, Near NSG Camp, Manesar, Gurugram)
Ph. -0124-2337243, Website-www.gpmanesar.ac.in

Office Order No.: 141

THROUGH WHATSAPP
Dated: 28/03/2025

REGARDING 1ST YEAR REAPPEAR ASSESSMENT EXAM OF 2018 BATCH.

As per the email received from HSBTE dated 25.3.25, In reference to the subject cited above it is intimated that Reappear Internal Assessment Exam of 2018/ 2019/ 2020/ 2021 batches is conducted by HSBTE once at institutional level in Odd Semester Exam. However, 2018 batch students did not avail this last opportunity (prior freezing of maximum internal assessment exam) due to mercy chance not provided by the HSBTE in DEC 2024 Exam. Therefore 2018 batch students who have Reappears in 1st year subject ids (Annual pattern scheme) is given last opportunity as per attached instruction issued by HSBTE dated 16/09/2024 in May/June 2025 Exam. Reappear Internal Assessment Exam for 2018 batch is to be conducted between 21.04.25 and 28.04.2025 in the institute. Thereafter Maximum marks obtained in internal assessment Exam of reappear subject ids conducted from previous attempts will be frozen by the HSBTE.

So, 2018 batch students who have ~~Reappears~~ Reappears in 1st year subject ids (Annual pattern scheme) will have to appear in the internal Assessment Exams and Final Exam of that particular subject as per below mentioned instructions:-

1. The detailed evaluation scheme for the 1st year (except Pharmacy) w.e.f. MAY/JUNE 2025 Exam is as under:

Component	%age of Syllabus to be Included (as specified in curriculum)	Type of Assessment in Theory Subjects	Weightage of Marks	Passing Criterion
Theory	40%	Reappear Assessment (1 st +2 nd)	40%	*25% of final exam (minimum 15 marks)
	60%	Final Theory Exam	60%	*40% combined in internal Assessment and Final Exam
Practical	-	Internal	As specified in curriculum	*40% separately in internal & external practical

2. Kindly find the Roll no/Subject wise data of maximum marks obtained in **internal assessment Exam from all the previous attempts by 2018 batches in attachment** for the information of the students as well as institute. if student satisfy with the marks obtained, he/she may need not to appear in the Reappear Internal Assessment Exam and Maximum marks obtained in internal assessment Exam till now will be considered or freeze by HSBTE and counted with External Theory Exam conducted in odd semester i.e. Dec/Jan Exam as well as in even semester i.e. May/June External Theory Exam to make complete components as tabulated above.

In this regard the student's of 2018 batch who have any Reappear in 1st year should submit the form (as attached and also available on institute website) latest by 15.04.2025 to exam branch so that necessary arrangement can be made for smooth conduct of examination.

yudh
Principal 28/03/25
Govt. polytechnic
Manesar

Endst no: 1282 to 1291

dated: 28/03/2025

A copy of the above is forwarded to the following for information and necessary action:

1. All O/I Applied Science/Auto/Civil/Comp/Elect/ECE/ Mech/T&D
2. O/I website (To upload notice & application form on website)
3. Notice board
4. Exam branch

yudh
Principal 28/03/25
Govt. polytechnic
Manesar

Institute Vision

❖ To be a centre of excellence imparting Technical Education and producing highly trained Diploma Engineers.

From

The Secretary,
Haryana State Board of Technical Education,
Government Polytechnic Campus, Sec - 26
Panchkula.

To

All the Principal (s),
Govt. / Govt. Aided / Self Financing Polytechnics.

Memo No: 706 /Exam/HSBTE

Dated: 16.09.2024

Subject: Instructions regarding 1st year re-appear Diploma students of 2018/2019/2020/2021 Batches (except pharmacy)

Attention is invited to the instructions regarding 1st year re-appears under Annual Pattern vide Memo No 1961 /Exam/HSBTE dated 05.09.19 issued by the Board.

In this regard it is submitted that till Dec 2023 Exam, the students who have reappear in 1st year subject ids were appeared as per annual pattern scheme in 1st & 2nd Reappear Internal Assessment Exams of Annual Pattern and were taken once in a academic session in odd semester by HSBTE. The average of internal 1st & 2nd Reappear Assessment exam was counted for Dec/Jan External Theory Exam as well as May/June External Theory Exam. These assessments were not freeze by the Board for the next academic session and the students who have reappear in these subjects of 1st year have to appear again in both assessments prior to Final External Theory Exam.

It is again brought to the notice of all institutions that w.e.f. Dec 2024 Hsbte Exam, 2018-2021 batch students who have been Reappears in 1st year subject ids (Annual pattern scheme) will have to appear in the internal Assessment Exams and Final Exam of that particular subject as per below mentioned instructions:-

- The detailed evaluation scheme for the 1st year (except Pharmacy) w.e.f. Dec 2024 Exam is as under:


Component	%age of Syllabus to be Included(as specified in curriculum)	Type of Assessment in Theory Subjects	Weightage of Marks	Passing Criterion
Theory	40%	Reappear Assessment (1 st + 2 nd)	40%	• 25% of final exam (minimum 15 marks) • 40% combined in internal Assessment and Final Exam
	60%	Final Theory Exam	60%	
Practical	-	Internal	As specified in curriculum	40% separately in internal & external practical

- Reappear Internal Assessment Exam (combined of 1st + 2nd Internal Assessment) of 40 marks out of 40% syllabus (as defined in curriculum for 1st and 2nd Assessments Exam) will be conducted once at institutional level in Odd Semester w.e.f December 2024 Exam.

- **For 2018 batch students** - As the 2018 batch students fall in mercy chance category and there are many students who were not able to complete the diploma in the prescribed time limit of 6 years, the students shall be given a last chance to appear in the internal assessment Exam to be conducted in Dec 2024 Exam thereafter the Maximum marks obtained in internal assessment Exam of reappear subject ids conducted from Dec 2018 Exam to Dec 2024 Exam will be freeze by the HSBTE. **However Last chance to appear in internal assessment exam for 2018 batch students is provided in Dec 2024 Exam (if mercy chance approved).**
- **For 2019/2020/2021 batch students** - Last eligible chance to appear in internal assessment exam for 2019 , 2020 and 2021 batch prior completion of double duration shall be provided up to Dec 2024, Dec 2025 and Dec 2026 respectively. However after completing six year i.e. double of the prescribed duration (3 years diploma is required to be completed in 6 years) the Maximum marks obtained in internal assessment Exam will be freeze by HSBTE.
- **Maximum marks obtained in internal assessment Exam from 1st attempt to last chance will be considered or freeze by HSBTE** and counted with External Theory Exam conducted in odd semester i.e. Dec/Jan Exam as well as in even semester i.e. May/June External Theory Exam to make complete component as tabulated above.

In this regard, it shall be the duty of institutions to apprise their 1st year students of 2018/2019/2020/2021-batch (having re-appear in 1st year) about the same and advise them to appear in the Reappear Internal Assessment Exam w.e.f. **14.10.2024 to 18.10.2024** and Final Exam of 1st year in the month of December 2024 respectively. Further, it is clarified that the PCA of 1st year Re-appear students under Annual Pattern shall be filled in Oct / Nov 2024 before the Final Assessment Exams.

This is for information and strict compliance please.



Controller of Exam
HSBTE, Panchkula

Endst. No: 707-709 /Exam/HSBTE

Dated: 16.09.2024

A copy of the above is forwarded to the following.

1. PA to Secretary HSBTE for kind information of Secretary, HSBTE
2. COAF, HSBTE for information and necessary action.
3. All Concerned


Controller of Exam
HSBTE, Panchkula